

Agenda for a meeting of the Executive to be held on Tuesday, 6 February 2018 at 10.30 am in Council Chamber - City Hall, Bradford

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
V Slater
I Khan
Ross-Shaw
Ferriby
Jabar

Notes:

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- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar
City Solicitor

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To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

2. MINUTES

Recommended –

That the minutes of the meeting held on 5 December 2017 be signed as a correct record (previously circulated).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

4. **RECOMMENDATIONS TO THE EXECUTIVE**

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

5. **MEETINGS OF COUNCIL AND THE EXECUTIVE 2018/19**

1 - 4

The City Solicitor will submit a report (**Document “AS”**) which recommends a schedule of ordinary meetings for Council and the Executive for the municipal year 2018-19.

Recommended –

- (1) That the schedule of meetings of the Executive for 2018-19 as set out in appendix 1 to Document “AS” be approved.**
- (2) That it be a recommendation to the annual meeting of Council that the ordinary meetings of Council for 2018-19 as set out in appendix 1 to Document “AS” be approved.**

Corporate Overview and Scrutiny Committee

(Jill Bell/Yusuf Patel – 01274 434580/4579)

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

6. 2018-19 BUDGET UPDATE

5 - 12

On 5 December 2017 the Executive approved amended and new budget proposals for consultation as required with the public, interested parties, staff and the Trade Unions.

The Assistant Director Finance will submit a report (**Document “AT”**) which provides the Executive with an update on national announcements and local decisions since 5 December 2017. It also identifies issues and uncertainties which could still have a bearing on the final size of the funding gap for the financial years 2018/19 and 2019/20 to be closed by Budget decisions.

Executive will need to have regard to the information contained in this report when considering the recommendations to make to Council at their meeting on 20 February 2018.

Recommended –

- (1) Executive are asked to note the contents of this report and to have regard to the information contained within this report when considering the recommendations to make to Council on a budget for 2018/19 and budget proposals for 2019/20 at their meeting on 20 February 2018.**
- (2) That the Strategic Director of Corporate Services be given delegated authority, in consultation with the Portfolio holder, to finalise and implement the Business Rates Revaluation Relief scheme for 2018/19 and subsequent years, whilst Government funding is available.**

Corporate Overview and Scrutiny Committee

(Tom Caselton – 01274 434472)

7. QUARTER 3 FINANCE POSITION STATEMENT FOR 2017-18

13 - 62

The Strategic Director Corporate Services will submit a report (**Document “AU”**) which provides Members with an overview of the forecast financial position of the Council for 2017-18.

It examines the latest spend against revenue and capital budgets and forecasts the financial position at the year end. It states the Council's current balances and reserves and forecasts school balances for the year.

Recommended –

That the Executive:

- (1) Note the contents of this report and the actions taken to manage the forecast overspend.**
- (2) Approve the following capital expenditure schemes.**
 - £0.25m for Customer Services to invest in new IT technology.**
 - £0.55m for the advanced acquisition and demolition of a property that is required for the Bradford to Shipley Corridor improvement project. The scheme is to be funded by short term borrowing prior to reimbursement from the West Yorkshire Transport Fund.**
 - £0.55m for Thornton Road / Toller Lane Junction Improvements. The scheme seeks temporary short term funding to secure the purchase of properties that can be successfully acquired by agreement in advance of full scheme funding through the West Yorkshire Transport Fund.**
 - £0.11m to replace the Council's underground fuel tanks. The scheme will provide a flexible fuelling facility and minimise the risk to the Council of fuel loss.**
 - £0.056m additional funding to complete essential repair works to Chellow Dene reservoir.**

Corporate Overview and Scrutiny Committee

(Andrew Cross - 01274 436823)

8. **CONSULTATION FEEDBACK AND EQUALITY ASSESSMENT FOR THE 2018-19 AND 2019-20 COUNCIL BUDGET PROPOSALS** 63 - 92

On 5 December 2017 the Executive approved new budget proposals for consultation as required with the public, interested parties, staff and the Trade Unions.

The Assistant Director Office of the Chief Executive will submit a report (**Document “AV”**) which provides feedback from the public engagement and consultation programme and sets out a summary of the equality assessments carried out on the Executive’s Budget proposals for 2018-19 and 2019-20. There is particular reference to the Council’s responsibilities under equality legislation to enable the Executive to have due regard to the Public Sector Equality Duty when considering its recommendations to Council on a budget for 2018-19 and 2019-20.

Recommended –

That in accordance with Section 149 of the Equality Act 2010, the Executive has regard to the information contained in this report, appendices and equality assessments when considering the recommendations to make to the Council on a budget for 2018-19 and 2019-20 on 22 February 2018.

Corporate Overview and Scrutiny Committee

(Kathryn Jones - 01274 433664)

9. **INTERIM TRADE UNION FEEDBACK ON THE COUNCIL'S BUDGET PROPOSALS FOR THE 2018/19 AND 2019/20 COUNCIL BUDGET** 93 - 142

The Interim Director of Human Resources will submit a report (**Document “AW”**) which provides interim feedback from the Council’s Trade Unions on the Council’s budget proposals for the 2018/19 and 2019/20 Council Budget for consideration by Executive.

Recommended –

That Executive considers and has regard to the interim feedback received from the Council’s Trade Unions in relation to the budget proposals when considering its recommendations to Council on the Council’s budget for the financial years 2017/18 and 2018/19.

Corporate Overview and Scrutiny Committee

(Michelle Moverley -01274 437883)

C. PORTFOLIO ITEMS

REGENERATION, PLANNING & TRANSPORT PORTFOLIO

(Councillor Ross-Shaw)

10. **BURLEY IN WHARFEDALE NEIGHBOURHOOD DEVELOPMENT PLAN**

143 -
266

The Strategic Director Place will submit a report (**Document “AX”**) which sets out the Burley in Wharfedale Neighbourhood Development Plan which has been prepared by the Parish Council. The Plan and has now been subject to an examination by Andrew S Freeman and his report confirms that the Plan, subject to the incorporation of a number of modifications, meets the Government’s Basic Conditions. He has therefore recommended that the Plan proceeds to local referendum. The report recommends that the Council agree to all barring one of the proposed modifications and that the resultant modified plan proceeds to referendum which would take place on the 3rd May in conjunction with the local council elections.

The second part of the Plan relates the Council’s Governance arrangements for decision making on Neighbourhood Plans. It proposes that the requirement to consult the relevant Area Committee on the examiner’s report and the decision to move to referendum is removed.

Recommended –

- (1) It is recommended that the Executive agree that the submitted Burley in Wharfedale Neighbourhood Plan (Appendix 1 to Document “AX”) is subject to modifications numbers PM1 to PM7 and PM9 to PM32 as set out in the Examiner’s Report (Appendix 2 to Document “AX”) and that it is then subject to a local referendum on the 3rd May 2018 again in line with the Examiner’s Report.**
- (2) It is recommended that the Governance arrangements for decision making for Neighbourhood plans are amended as set out in this report removing the requirement to consult the relevant Area Committee on the Examiner’s Report.**

Environment and Waste Management Overview and Scrutiny

(Andrew Marshall – 01274 434050)

11. PETITION IN RELATION TO THE OPERATION OF OASTLER ROAD CAR PARK, SALTAIRE

267 -
274

The Strategic Director Place will submit a report (**Document “AY”**) which provides Executive with an update on the actions taken by the Council in resolving the situation of the illegally operated car park at Oastler Road, Saltaire together with updates on the discussions with the land owner (Saltaire Investments Ltd) and the options available to the Council in supporting the recommendations contained within the petition which was formally received by Council regarding the operation of Smart Parking Limited.

Recommended –

- (1) That Executive note the actions taken to date to address the illegal operation of a pay and display car park on Oastler Road, Saltaire and the potential approaches available to it to regularise the legal situation in relation to the adopted highway status of Oastler Road.**
- (2) That officers continue negotiations with the landowner about the future operation of the car park to reach a satisfactory resolution and that based on these negotiations implementation of the appropriate legal mechanism be delegated to the Strategic Director: Place in consultation with the Portfolio Holder.**
- (3) That the Executive call upon the British Parking Association to audit Smart Parking Limited’s practices both at this location and nationally. That appropriate action is taken on the findings of the audit including but not limited to revocation of their membership of the Approved Operator Scheme where infringements of the Code are identified.**
- (4) That the lead petitioner be advised accordingly.**

Environment and Waste Management Overview and Scrutiny
Committee

(Richard Gelder – 01274 437603)